

SYNOPSIS



MANUAL PREPARED IN ACCORDANCE WITH SECTION 51 OF THE PROMOTION OF ACCESS TO INFORMATION ACT, NR. 2 OF 2000

1. INTRODUCTION

The aim of the manual is to assist potential requestors as to the procedure to be followed when requesting access to information / documents from Consolidated Power Projects (Pty) Ltd (CONCO) as contemplated in terms of the Act.

The manual may be amended from time to time and as soon as any amendments have been finalized, the latest version of the manual will be made public.

Any requestor is advised to contact the Chief Financial Officer should he / she require any assistance in respect of the utilization of this manual and / or the requesting of information/documents from CONCO.

2. CONTACT DETAILS (Section 51(1) (a) of the Act)

Contact Person : Anthony Clacher
Address: 37 Richards Drive, Halfway House, 1685
Postal address: Private Bag X42, Halfway House, 1685
Telephone: +27 11 805 4281
Fax: +27 11 805 1132
E-mail: concopaia@concogrp.com
Website address: www.concogrp.com

3. REFER TO MANUAL FOR THE INFORMATION REQUIRED ACCORDING TO THE FOLLOWING:

- 3.1 Section 51 (1) (b) of the Act
- 3.2 Section 51 (1) (c) of the Act
- 3.3 Section 51 (1) (d) of the Act
- 3.4 Section 51 (1) (e) of the Act

4. SUBMISSION OF ACCESS REQUEST FORM AND REQUEST FEE PAYABLE

The CONCO website address is www.concogrp.com and it is accessible to anyone with access to the internet. It contains a profile on the Company, its contact particulars, services rendered, products as well as information of general interest.

It is recorded that any and all documents / information requested pertaining to the aforesaid shall only be made available to a requestor subject to the provisions of the Act. None of the information held by CONCO is automatically available without a person having to request access in terms of and subject to the provisions of the Act.

The completed Access Request Form together with a copy of the requesters identity document must be submitted either via conventional e-mail or fax and must be addressed to the designated contact person as indicated above.

An initial request fee of R57.00 (including VAT) is payable on submission.